



# **MAASAI MARA UNIVERSITY**

**REGULAR UNIVERSITY EXAMINATIONS  
2017/2018 ACADEMIC YEAR  
SECOND YEAR SECOND SEMESTER**

**SCHOOL OF ARTS & SOCIAL SCIENCES  
BACHELOR OF ARTS IN PUBLIC  
ADMINISTRATION**

**COURSE CODE: CRP 2213**

**COURSE TITLE: PUBLIC ADMINISTRATION**

**DATE: 27<sup>TH</sup> APRIL, 2018**

**TIME: 1100 - 1300 HRS**

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**INSTRUCTIONS TO CANDIDATES**

Answer Questions **ONE** and any other **TWO** from Section B

## **QUESTION ONE**

A. Define public administration and discuss its importance as a field of study

**(10 marks)**

B. Describe the characteristics of bureaucracy as given in public administration

**(10 marks)**

C. What is meant by industrial relations? Describe the conditions for good industrial relations

**(10 marks)**

## **SECTION B**

### **QUESTION TWO**

Trace the origin and growth of public administration

**(20 marks)**

### **QUESTION THREE**

A. Elaborate the scope of public administration as a specialized social science

**(10marks)**

B. Analyse the difference between state and society

**(10 marks)**

### **QUESTION FOUR**

“Personnel management involves two categories of functions- managerial and operative” Describe these functions in detail

**(20 marks)**

### **QUESTION FIVE**

Describe the causes of poor industrial relations? What are the effects? Give your suggestions to improve the legislation concerning industrial relations in Kenya

**(20 marks)**

**//END**