

MAASAI MARA UNIVERSITY

REGULAR UNIVERSITY EXAMINATIONS 2023/2024 ACADEMIC YEAR SECOND YEAR SECOND SEMESTER

SCHOOL OF NATURAL RESOURCES, ENVIRONMENTAL STUDIES AND AGRICULTURE DIPLOMA IN TOURISM AND WILDLIFE MANAGEMENT

COURSE CODE: NDTW 140 COURSE TITLE: PRINCIPLES OF MANAGEMENT.

DATE: 21/5/2024

TIME: 1100-1300HRS

INSTRUCTIONS TO CANDIDATES

Answer **ALL** questions in section **A** and any other **THREE** in section **B**.

This paper consists of 2 printed pages. Please turn over

SECTION A (25MARKS) COMPULSORY QUESTION.

QUESTION ONE

- a. **Define** the concept of **management** and examine **Five Functions** of management. (12Marks)
- b. **Explain** the concept of **planning** and **elaborate five advantages** of planning to business organizations that embraces it.
 - c. What do you understand by the term **delegation**? (12Marks) <u>SECTION B</u>

QUESTION TWO

- a. The process of decision making is critically to realizing implementation of set goals of an organization. Sufficiently, describe the essential steps in the process of decision making. (7Marks)
- b. As a manager of Seasons Hotel-Elementaita, discuss **five** techniques that you'll apply to realize effective communication in the organization.

(5Marks)

c. Explain the current emerging trends and issues impacting management of organizations in Kenya. (3Marks)

QUESTION THREE

- a. "Effective managers view their subordinates as human assets and strive to create a work environment in which subordinates will put their best effort to reach the firm's goals". Discuss the above statement, emphasizing on the five skills a manager ought to possess. (10Marks)
- b. A leadership style reflects the behavioral pattern of the leader. **Discuss five leadership styles** that a leader can adopt in an organization.

(5Marks)

- **QUESTION FOUR**
 - a. As a **Senior Warden of Hellsgate National Park**, propose and briefly **explain** any **Five methods** you will use to **motivate** your employees.

(10Marks)

b. Controlling is an important element of the management process. **Explain the purpose of control** in business organizations. (5Marks)

QUESTION FIVE

- a. What do you understand by the term **recruitment**? With relevant examples, discuss the **two major sources** of recruitment of employees in an organization. (5Marks)
- b. Various theories have been developed to explain the concept of management. Giving practical examples, critically examine **two theories** that explain **management** and its applicability in a dynamic work environment.

(10Marks)

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