



MAASAI MARA UNIVERSITY

REGULAR UNIVERSITY EXAMINATIONS

2023/2024 ACADEMIC YEAR

SCHOOL OF EDUCATION

DEPARTMENT OF EDUCATION MANAGEMENT AND POLICY

STUDY

COURSE CODE: EDA 8135

**COURSE TITLE: ADMINISTRATION OF EDUCATIONAL
PROGRAMMES**

DATE: 5/6/24

TIME: 1430-1630HRS

INSTRUCTIONS:

- I. Answer question ONE and any other THREE questions.
- II. Do not write on this paper.

Question One

- a) 'Mismanagement of finances in secondary schools is deliberate'. Discuss three reasons to validate this statement (3mks)
- b) Describe the five elements of schools as organizations. (5mks)
- c) Discuss eight challenge of staff development in Kenyan secondary schools.(4mks)
- d) Discuss three aspects of budgetary system in secondary schools. (3mks)

Question Two

- a) Explain any four causes of student unrest in secondary schools in Kenya (4mks)
- b) Discuss four reasons why ban on corporal punishment as contained in Children Act 2001 has been criticized by some education stakeholders. (4mks)
- c) Discuss six factors that are linked to low school completion rates in basic education institutions in some parts of Kenya despite free basic education initiative in the country. (3mks)
- d) Discuss four function of effective communication in an educational organization (4mks).

Question Three

- a) Explain four administrative processes in secondary schools in Kenya. (4mks)
- b) Discuss any four merits of decentralization of TSC functions in Kenya (4mks)
- c) Describe the three key steps in identifying teacher training and development needs. (3mks)
- d) Explain four functions of Kenya National Examination Council (4mks)

Question Four

- a) Discuss four methods used to enhance students discipline in secondary schools in Kenya. (4mks)
- b) Explain four functions of Teachers Service Commission in relation to education management in Kenya. (4mks)
- c) Explain three advantages of teachers' participation in trade unions (3mks)
- d) Discuss four strategies that Kenya's ministry of education should adopt with a view to addressing national examination related irregularities in the country. (4mks)

Question Five

- a) Discuss ways in which principals can enhance school-community relations. (4mks)
- b) Discuss four outcomes of strategic management in relation to educational institutions in Kenya (4mks)
- c) Explain four modern practices that have been put in place in education sector by the government to make it more responsive to the needs of education stakeholders (4mks)
- d) Teachers' morale in many secondary schools is low, discuss three ways through which teacher morale can be raised with a view to improving learner performance. (3mks)

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