



MAASAI MARA UNIVERSITY

REGULAR UNIVERSITY EXAMINATIONS

2023/2024 ACADEMIC YEAR

FIRST YEAR FIRST SEMESTER

SCHOOL OF BUSINESS AND ECONOMICS

**DIPLOMA IN HUMAN RESOURCE
MANAGEMENT**

COURSE CODE: HRD 001

**COURSE TITLE: HUMAN RESOURCE
MANAGEMENT 1**

DATE: 6/2/2024

TIME: 0830-1030 HRS

Instructions:

Answer question ONE and any other **TWO** questions.

The marks given in brackets are indicative of the weight given to each part of the question.

QUESTION ONE

a) Explain the following terms

i. Human resource management?

(1mks)

ii. Manpower planning

(2mks)

b) Explain the challenges faced by manager in placement process. **(6mks)**

c) Agnes is a new employee in XZ Company, as the manager explain job orientation process in order to ensure she fits into the Company **(6mks)**

d) Explain the need for management and disposal in a food production Company. **(5mks)**

e) With relevant examples explain the types of employee's relations and its importance in an organization **(10Mks)**

QUESTION TWO

a) Lulu is a manager in XYZ Company, advice her on reward process that can be employed in her Company. **(10mks)**

b) Explain the different methods used in training and development.

(10mk)

QUESTION THREE

a) Explain the process managers should follow in man power planning in the organization **(10mks)**

b) With good explain the challenges faced in man power planning **(10mks)**

QUESTION FOUR

a) Explain the importance and principles of job placement in the organization **(10mks)**

b) What are the principles of placement a human resource manager can follow, to ensure proper placement of employees in an organization?

(10 marks)

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