MAASAI MARA UNIVERSITY

REGULAR UNIVERSITY EXAMINATIONS
2018/2019 ACADEMIC YEAR
SECOND YEAR SECOND SEMESTER

SCHOOL OF SCIENCE AND INFORMATION SCIENCES
UNIVERSITY EXAMINATIONS FOR THE DEGREE OF BACHELOR OF SCIENCE (INFORMATION SCIENCES)

COURSE CODE: INS 2206
COURSE TITLE: CATALOGUING 1

DATE: 25ᵀᴴ APRIL, 2019   TIME: 11:00 - 13:00HRS

INSTRUCTIONS TO CANDIDATES

ANSWER Question **ONE** and any other **TWO** questions.

QUESTION ONE (COMPULSORY 30 MARKS)

a). Define the following concepts as used in cataloguing:

  i.   Library catalogue   **(3 Marks)**
  ii.   Microform Catalogue   **(3 Marks)**
  iii. Offline catalogue   **(3 Marks)**
  iv.   Classified catalogue   **(3 Marks**)
  v.   Dictionary Catalogue   **(3 Marks)**
  vi.   Name catalogue   **(3 Marks)**

b). Explain two (2) advantages and two (2) disadvantages of a card catalogue   **(4 Marks)**

c). Discuss four (4) factors to be considered in the choice of a type of catalogue   **(8 Marks)**

QUESTION TWO

a). Discuss six (6) factors you would consider before automating a library catalogue
                (12 marks)

b). Briefly explain any four (4) functions of a modern library catalogue

                                    (8 marks)

QUESTION THREE

a). Explain Five (5) access points to a bibliographic tool **(10 Marks)**

b). Explain Five (5) reasons why descriptive cataloging is important
     (10 Marks)

QUESTION FOUR

 a). Discuss five (5) functions of an OPAC in an academic library

                                                        (10 marks)

b). Briefly explain five problems users will experience in the absence of a library catalogue
          (10 marks)

//END