



MAASAI MARA UNIVERSITY

REGULAR UNIVERSITY EXAMINATIONS

2017/2018 ACADEMIC YEAR

SECOND YEAR SECOND SEMESTER EXAMINATION

SCHOOL OF SCIENCE AND INFORMATION SCIENCES

**UNIVERSITY EXAMINATIONS FOR THE DEGREE OF BACHELOR OF
SCIENCE (INFORMATION SCIENCES)**

COURSE CODE: INS 2206

COURSE TITLE: CATALOGUING I

DATE: 25TH APRIL, 2018

TIME: 8.30 – 10.30AM

INSTRUCTIONS

ANSWER Question **ONE** and any other **TWO** Questions

SECTION A

QUESTION ONE (COMPULSORY 30 MARKS)

Differentiate the following concepts used in cataloguing:

- i. Main entry and Added entry **(4 Marks)**
- ii. Card catalogue and Online Public Access Catalogue (OPAC) **(4 Marks)**
- iii. Classified catalogue and Dictionary catalogue **(4 Marks)**
- b). Explain five characteristics of an ideal catalogue **(10 Marks)**
- c). Discuss three functions of a modern library catalogue **(6 marks)**

SECTION B

QUESTION TWO

a).What types of inner forms of catalogue would you recommend for the following types of libraries:

- i) School library **(5 marks)**
- ii) Public Library **(5 marks)**
- iii) University Library **(5 marks)**
- b). Explain two advantages of a classified Catalogue **(5 marks)**

QUESTION THREE

- a) Explain Five (5) reasons that may cause a to user avoid using a library catalogue **(10 marks)**
- b) Discuss Five (5) solutions that would help alleviate this. **(10 marks)**

QUESTION FOUR

- a) Explain five (5) advantages of a sheaf catalogue **(10 marks)**
- b) Discuss five (5) factors that guide in the choice of outer form of a catalogue **(10 marks)**

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