



MAASAI MARA UNIVERSITY

**REGULAR UNIVERSITY EXAMINATIONS
2023/2024 ACADEMIC YEAR**

**SCHOOL OF EDUCATION
DOCTOR OF PHILOSOPHY IN EDUCATIONAL
ADMINISTRATION**

COURSE CODE: EDA 9107

COURSE TITLE : MANAGEMENT OF EDUCATIONAL RESOURCES

DATE:06/6/24

TIME:0830-1030HRS

INSTRUCTIONS TO CANDIDATES

Question ONE is compulsory. Answer any other TWO questions.

1. a) Define the following terms:

- i) Management (2marks)
- ii) Resources (2marks)
- iii) Recruitment (2marks)
- iv) Performance Appraisal (2marks)

1. a) Define the following terms:
 - i) Management (2marks)
 - ii) Resources (2marks)
 - iii) Recruitment (2marks)
 - iv) Performance Appraisal (2marks)
- b) Explain FIVE characteristics of Educational organizations. **(5marks)**.
- c) Explain SEVEN sources of financial resources in Educational Institutions **(7marks)**.
- d) Discuss FIVE challenges facing educational institutions in utilization of resources in educational institutions in Kenya and suggest possible solutions **(10marks)**.
2. a) Using relevant examples, explain any five motivational characteristics of a job. **(5marks)**
- b) Explain FIVE objectives of employee's performance appraisal **(5marks)**
- c) Explain FIVE ways of inducting a newly employed staff in an organization **(5marks)**
3. a) Explain FIVE functions of management in relations to management of educational resources. **(5marks)**
- b) Discuss FIVE strategies an administrator can employ in managing various conflict in an institution of learning. **(10marks)**
4. a) Explain FIVE factors that may necessitate educational reforms in a country. **(5marks)**
- b) Discuss FIVE ways in which institutional management can manage the effects of social change in the organization. **(10marks)**
5. a) Explain FIVE reasons why significance of human resource planning is a significance aspect of school organization management. **(10marks)**
- b) Discuss FIVE internal Financial control procedures that educational institutions should adopt for effective management of financial resources in their disposal. **(5marks)**

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