



MAASAI MARA UNIVERSITY

**REGULAR UNIVERSITY EXAMINATIONS
2021/2022 ACADEMIC YEAR
FOURTH YEAR FIRST SEMESTER
SCHOOL OF EDUCATION
BACHELOR OF EDUCATION**

**COURSE CODE: EDA 4105
COURSE TITLE: EDUCATIONAL
ADMINISTRATION AND LEADERSHIP**

DATE: 8TH APRIL, 2022

TIME: 0830-1030

INSTRUCTIONS TO CANDIDATE

Answer question 1 (ONE) and any other two questions

Question One (Compulsory)

- a) Explain the meaning of the following terms:
- i. Educational Administration **(2 marks).**
 - ii. Hawthorne Effect **(2 marks).**
 - iii. Leadership **(2 marks).**
- b) Discuss **any five** principles advanced by Fredrick Taylor. For each principle, illustrate its application in promoting teacher work productivity in an educational institution **(10 marks).**
- c) Demonstrate **four ways** that the bureaucratic model provides an impartial system of administration **(8 marks).**
- d) Discuss **any three** management styles that a principal may apply because of the characteristics of the staff at their school **(6 marks).**

Question Two

- a) Illustrate how you apply Maslow Hierarchy of Needs theory to motivate students to achieve their full potential **(10 marks).**
- b) Discuss five strategies a principal may apply to enhance teachers' willingness to embrace the Competency Based Curriculum in secondary schools **(10 marks).**

Question Three

- a) Discuss **five reasons** why communication is a necessary condition for effective staff motivation in a school setting **(10 marks)**
- b) Illustrate **any five** strategies that a principal may apply to maintain harmonious working relationship with the community around the school **(10 marks).**

Question Four

- a) Discuss **any five** considerations that should be taken into account when choosing the best alternative when making a decision in educational institution **(10 marks).**
- b) As a principal, discuss the merits of delegating tasks your teacher coworkers **(10marks)**

Question Five

- a) Discuss **five** strategies that principals would have used to prevent the recent incidences of burning of secondary schools in Kenya **(10 marks).**
- c) Discuss **five** challenges a principal may encounter for adopting dictatorship decision making style as a tool for achieving his/her school objectives **(10 marks).**

/////END/////