



MAASAI MARA UNIVERSITY

UNIVERSITY EXAMINATIONS 2019/2020(REGULAR)

SCHOOL OF SCIENCE AND INFORMATION SCIENCES

**UNIVERSITY EXAMINATIONS FOR THE DEGREE OF BACHELOR
OF SCIENCE (INFORMATION SCIENCE)**

THIRD YEAR FIRST SEMESTER EXAMINATION

COURSE CODE: INS 3119

COURSE TITLE: INFORMATION SECURITY IN RECORDS AND ARCHIVES

**BSC IN INFORMATION SCIENCES
INS 3119: INFORMATION SECURITY IN RECORDS AND ARCHIVES
THIRD YEAR SEMESTER I
EXAMINATION DECEMBER, 2018**

DATE

TIME: 2HRS 15MINS

INSTRUCTIONS TO CANDIDATES

ANSWER QUESTION ONE AND ANY OTHER TWO QUESTIONS

QUESTION ONE

Discuss the following terms as used in the security of records and archives

- a) Authenticity. (5 Marks)
- b) Human threats. (5 Marks)
- c) Digitization. (5 Marks)
- d) Information security. (5 Marks)
- e) Open records. (5 Marks)

List FIVE key competencies that an archivist must have to work in a modern archives. (5 Marks)

QUESTION TWO (20MARKS)

Discuss the major challenges facing information security managers today.

QUESTION THREE (20MARKS)

Discuss the most common information security threats that face paper records indicating briefly how they can be curtailed.

QUESTIONFOUR (20MARKS)

Describe FIVE categories of classified records and how their access is controlled.